

ANNUAL PEDAGOGICAL PLAN

1. BASIC INFORMATION OF THE SCHOOL

The name of the school is Hindustani Kendriya Vidyalaya Tezpur, situated in rural location called Pomaiguli Bhattar paruwa around 6 km from Tezpur town Distt.- Sonitpur (Assam) Affiliation no. 230713. It is situated in 26,6713N Latitude & 92,8139E Longitude. Total area of the school is 14,333 sqmtr and total area of playground is 12,790 sqmtr. The school is run by society named Purbottar Hindustani Sammelan. There are 19(Nineteen) classroom having size of 20X25 sqft . We have separate physics , chemistry , biology, maths & computer labs. We have 6(six) TGT, 6(six) PRT, 01(one) Music teacher and 01(one) sports teacher. It is a co-educational English, medium Linguistic minority educational institution under article 30(I) of constitution of India. We have lush green eco-friendly environment campus which is pre-requisite for any educational institution.

2. MISSION

The school will ensure the provision of the individual and personalized learning environment with the motive of having the intellectual practical and creative skill of the student in a student friendly infrastructure and leave no stone unturned to develop interactive skill of the students by dedicated and encouraging teachers who are well adopted to the individual learning method with the help of incessant monitoring of their activities and also working on that area for community development in and around the school.

3.VISION

While ensuring the complete scholastic and co-scholastic growth of our students, We are determined with new zeal and honest ideas to make our students a human substance of character, innovative and valued citizen of future with positive frame of mind.

4. FOCUS

The school emphasizes on learning in a free and fair environment, At the same time encourage student to come out with their hidden talent with out of the box solution. Apart from textbook knowledge we try to find the child's special talent in his or her own field so that he or she can excel with his or her own caliber. We are resolved to bring the best out of each student through incessant monitoring of all their activities.

6. DETAILS OF STAKE HOLDERS

The school is run by the society called Purbottar Hindustani Sammelan through a management committee. The details of society members are given below:-

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| 1. Shri Vijay Kumar Gupta | Chairman |
| 2. Shri Devendra Rai | Vice-chairman |
| 3. Shri Singeshwar Prasad Roy | Secretary |
| 4. Shri Subodh kumar Singh | Assistant- Secretary |
| 5. Shri Debanand Singh | Treasurer |
| 6. Shri Prabhakor Tiwari | Organizing Secretary |
| 7. Md. Nausad Alam | Member |
| 8. Shri Anil kumar Singh | Member |
| 9. Shri Satyanand Pathak | Member |
| 10. Shri Ramsorovar Choudhury | Member |
| 11. Shri Anil Kumar Singh | Member |

7. CURRICULUM

1. We have subjects like Maths, Science, English, Hindi, Assamese, GK, Social Science, Moral Value, Environmental Science, Physical Education and Skill Subject(402) for class IX & X.

2. We have exam pattern for Nursery & KG – 4 nos of assessment/evaluation in the every after 3 months. Complete academic session for class I to VIII, we have Pre-Mid Term Exam , Mid-Term Exam & Post Mid-Term Exam that generally falls in the month of June, September & January respectively. Annual exams for all classes (except class X) are conducted in the month of March.

3. In our class routine everyday two periods we keep for Art integrated Learning.

4. For class IX & X, There are three periodic test that falls in the month of June, September and January respectively.

5. We prepare month wise syllabus for each subject & review of the progress is done at the month end subject committee meeting.

6. Lesson Plan for next 15 days is submitted in advance by teachers for their subjects & classes.
7. Teacher needs to maintain their diary & class logbook to show day to day academic progress of the class.
8. We have a library period in the class routine so that students can explore the area of their interest.
9. We have well equipped exam dept with dedicated teachers.

Preparing the annual plan need support from all the faculties. We held consultation & discussion with Teachers, Various department of school attached with academic progress of students, Our Goals and how to achieve is clearly shown in the vision & mission of the school. Number of grades, subjects, syllabus, and Pedagogical solution all are reflected in our school website www.hkvtezpur.org and in our annual report. Exam schedule, coordination with parents (PTM) are shown in school academic calendar. Regarding Teachers training is done by Teachers has been reflected in school Annual Report. Time Table is prepared keeping two Art integrated period for each subject in every week. Physical health Education (Mass PT on every Wednesday), Art & Craft, IT(skill subject) and Library classes are kept in our time table to develop physical and mental health of our students. Besides two co-curricular activities period is kept in every Saturday where individuals and house wise competition are held as per academic calendar. Pupils well being specially healthcare, we organize mega health camp every year. Last camp was organized on 3rd June 2019 which reflected in Annual Report. Last year (2020) couldn't be organized due to pandemic (Covid-19) closure of school. We celebrate various occasions which is reflected in Academic Calendar. There we try to make student understand various cultural and regional diversity of our great nation.

Remedial classes normally we take during assemble time + 10min if required. We emphasize remedial classes shouldn't be burden for students they should feel at ease. Concentration level never be found if the classes were conducted after school hour.

COMMUNITY OUTREACH- We undertook awareness campaign nearby our school about keeping the environment clean and green. Theme was "Sawatcha hi seva".

SPECIAL EVENT- Event like Magh Bihu is celebrated every year.

IMPLEMENTATION REVIEW- The last day of every month we held meeting for progress of implementation of annual pedagogical plan which is reflected well in the school annual report.

SAFETY GUIDELINES(FOR COVID-19 PANDEMIC) as per state government directives are maintained by the school & same is notified in the school notice board ie. Use of mask, Social Distancing, Sanitizing at entry point, No sharing of Tiffin, Sanitizing before and after Tiffin, Sanitization of classroom before and after school.